

**NORTHEAST PUBLIC POWER ASSOCIATION  
BOARD OF DIRECTORS  
MINUTES  
August 21, 2019  
Mt. Washington Hotel  
Bretton Woods, NH**

Present (in person and via the phone)

Mr. Jeff Cady, chair; Mr. Justin Connell; Mr. James Bakas; Mr. Reginald Beliveau; Mr. Bill Bottiggi; Mr. Mike Cloutier; Mr. Jonathan Elwell; Mr. Jonathan Fitch; Mr. Scott Hallowell; Mr. Paul Heanue; Mr. Rick Hendershot; Mr. Mike Kirkwood; Mr. Nick Lawler; Mr. Craig Myotte; Ms. Patty Richards; Mr. David Schofield; Mr. Todd Shea; Mr. Panos Tokadjian; and Mr. John Tzimirangas. Absent: Mr. John Driscoll; Mr. Jim Lavelle.

Staff

Ms. Bonnie Biocchi; Ms. Elizabeth Dailey;

Call to Order

Mr. Jeff Cady called the meeting to order at 9:00 a.m. Mr. Cady introduced new Board member Mr. Nick Lawler and welcomed back newly re-elected Board members: Mr. Cloutier, Mr. Elwell, Mr. Fitch, Mr. Lavelle, Mr. Schofield, Mr. Shea, Mr. Tzimirangas, and Mr. Hendershot.

Previous Meeting Minutes

The Board reviewed the minutes of the May 14, 2019 meeting and voted to approve them as presented. It was suggested that the Board be given a consent agenda which Ms. Biocchi will supply.

Financial Reports

Ms. Elizabeth Dailey presented the financial reports. Mr. Bottiggi recommended adjusting the presentation of the financials to show Interest and Investment totals separate from the income figures which would give a more accurate representation of our financials versus budget. Ms. Dailey will incorporate this suggestion and the financial reports were accepted.

Executive Directors Report

Ms. Bonnie Biocchi presented a written Executive Director's Report to the Board, highlighting the advances in training, upcoming programs and events.

Training and Education Updates

All technical programs are under review and our SME (Subject Matter Expert) project will be launching in September. This will enable a thorough review of the Advanced Lineworker, Substation, Metering and Crew Leadership modules. We are also in the process of ensuring every trainer secures certification as an Authorized OSHA Outreach Trainer and are pursuing IACET Train the Trainer certification. These reports were strictly for informational purposes and no Board action was required.

### Committee Reports

Committee representatives presented a brief update on the current projects and status of their committees to the Board. These reports were strictly for informational purposes and no Board action was required.

### New Business

Mr. Cady entertained a motion to accept a new Active member. The Board voted to approve the application of Block Island Power enabling them to become a full-fledged Active member of the association.

Ms. Richards talked the success of the Benevolent fund and the opportunities to grow the fund. Ms. Biocchi announced that Mr. Brian Evans Mongeon offered to match any donations that were given to the fund up to \$2,500 before the end of the year. Staff will promote this opportunity to grow the fund which has had several disbursements this year.

Mr. Connell discussed the newly formed Young Professionals Group and outlined its purpose and scope: to help develop a cohort of peers, to engage in membership development activities and to promote career development in public power.

Ms. Biocchi informed the Board that she was in negotiations with MEUA (Municipal Electric Utilities Association) of New York to secure the training partnership and revenue from 40+ utilities in up-state NY. Ms. Biocchi has crafted a new agreement which will include price adjustments and is waiting for a response. We will also be offering additional classes to this cohort and Steve just completed a custom sub-station training for one of the systems there.

Ms. Biocchi talked about the GM Roundtable and the current revisions to the Mutual Aid agreement. Mr. Lawler outlined the new approach which would be to create a cap on the costs systems could incur. There will be another roundtable in October to (hopefully) finalize the document.

### Executive Session

On an individual voice vote, with all Board members voting in the affirmative, the Committee went into Executive Session at 9:43 a.m. and concluded their business at 10:06 a.m.

### Adjourn

There being no further business, the meeting was adjourned at 10:07 a.m.

Respectfully submitted,

Michael Cloutier  
Secretary