



MOUNT WASHINGTON COG RAILWAY GROUP SALES CONTRACT

2024

GROUP NAME	SUMMIT	HOLD	ORDER	PAID
DAY/DATE	PEAK ⁽¹⁾	STEAM ⁽²⁾	SKYLINE	RATE (ADULT&SENIOR / CHILD)
CHECK-IN ⁽³⁾	DEPARTURE ⁽⁴⁾	RETURN ⁽⁵⁾	WAUMBEC	ADULT/SR CHILDREN COMP ⁽⁶⁾ # SEATS
CONTACT	LUNCH OPTION			
ADDITIONAL INFORMATION	An optional lunch for your group is available at \$14.95pp (plus tax, \$16.22 total). The lunch includes a sandwich wrap or salad, chips, a bottle of water, and a cookie. Lunch option invoice must be paid to our kitchen manager on the day of travel, or may be settled in advance. As an alternative, à la carte hot and cold food service is available at the Base Station and the summit. Note: Lunch choices must be provided no later than 14 days prior to your group's trip in order to ensure that fresh provisions are on hand. Our vegan/gluten free option is limited to a garden salad.			
	TURKEY	HAM & CH	SALAD	PREPAID

We will no longer require a deposit to reserve seats as long as a valid credit card number is provided here. We will assess a \$250 fee if you cancel your trip for any reason later than 30 days prior to departure. If you prefer to pay by check, we will still require a \$250 deposit to reserve your seats, refundable if the trip is cancelled no later than 30 days prior to departure. **THIS IS NOT AN INVOICE**

CREDIT CARD NUMBER	EXP.	CCV	ZIP	NAME ON CARD
	DEPOSIT REC'D	CHECK #	BALANCE DUE BY ⁽⁷⁾	

Thank you for choosing the Mount Washington Cog Railway for your group travel event. Your signature below indicates that you have reviewed and confirmed these arrangements. **It also signifies that you have read and agree to the Groups Sales Terms of Service detailed on our website at thecog.com/groupsales-tos, including all policies pertaining to pricing, cancellation, refunds, scheduling, and other important topics.** Please provide the Technical Sheet on the reverse side of this document to the Group Leader and any step-on guides accompanying your group.

AUTHORIZED SIGNATURE _____ DATE _____

- ⁽¹⁾ Group discount fares do not apply on peak dates
- ⁽²⁾ Group discount fares do not apply for steam trains
- ⁽³⁾ Group tours must arrive and check in at least 45 minutes prior to scheduled departure time
- ⁽⁴⁾ Trains run on schedule and depart on time– we are not able to hold trains for late arrivals
- ⁽⁵⁾ Round trip time from Base Station to the summit is under 3 hours. Return time is approximate.
- ⁽⁶⁾ 1 complimentary ticket for the group leader will be issued. At our discretion, an additional comp may be added for groups of 40 or more
- ⁽⁷⁾ Confirmed head count, lunch choices and train fare balance are all due no later than 14 days prior to departure



MOUNT WASHINGTON COG RAILWAY GROUP SALES TECHNICAL SHEET 2024

TOUR DIRECTOR: As per our Group Sales agreement, please arrange for your group to arrive and check-in at least 45 minutes prior to your scheduled departure!

Here are the arrangements that were confirmed by your company's contracting agent. Any subsequent changes must be requested in **writing** (groupsales@thecog.com) by the contracting agent (not the Tour Director) no later than 72 hours prior to the trip, and are subject to availability. Our trains leave promptly and cannot wait for late arrivals, due to the complexity of our schedule.

GROUP NAME			DAY/DATE		
CHECK-IN	DEPARTURE	# SEATS	LUNCH CHOICES (OPTIONAL)	TURKEY	HAM/CH SALAD



DIRECTIONS TO MARSHFIELD BASE STATION

NOTE: GPS devices may direct you to the Pinkham Notch area (50 miles away on the east side of the mountain), causing you to miss your train. Access to Marshfield Base Station is on the west side of the mountain, from Route 302 near the Omni Mount Washington Resort in Bretton Woods and is prominently marked by one of our retired steam locomotives at Fabyan's Station Restaurant.

- **From Boston, Concord and points South and West:** follow Rte. 93 North to exit 35 (Rte. 3). Follow Rte. 3 North for 10 miles, then turn right on Rte. 302 East in Twin Mountain. Turn left 4.5 miles ahead onto Base Station Road, then proceed 6 miles to Marshfield Station.
- **From North Conway, Portland and points South and East:** follow Rte. 302 West toward Bretton Woods and the Omni Mount Washington Resort. Turn right 1 mile beyond Resort onto Base Station Road, then proceed 6 miles to Marshfield Station.

Visit thecog.com/directions for more information and driving times from metropolitan areas.

ASSIGNED SEATING & BOARDING

All seating on our passenger coaches is assigned. Whenever possible, groups are assigned a contiguous block seats, and your guests are welcome to sit anywhere within that block of seats, regardless of the seat noted on their ticket. A seat map designating your block of seats will be provided at check-in. General boarding begins 15 minutes prior to departure. Groups are often boarded 5 minutes earlier during peak dates. We will help your guests board the train at the Base Station, but the Tour Director is responsible for quickly reboarding everyone at the summit.

LUNCH OPTION (ADVANCE NOTICE UNDER CONTRACT REQUIRED)

If included in your group tour, lunches will be ready for your group to enjoy at the Base Station either before or after the trip. If you would prefer to bring the lunches to the summit or take them with you on your bus, advance arrangements must be made. Lunch option invoice must be paid to our Kitchen Manager on date of travel, or may be settled in advance.

INFORMATION FOR MOBILITY-IMPAIRED GUESTS

Marshfield Base Station is fully accessible, however, our passenger coaches are historic in design, with three steps up to the boarding deck, narrow aisles and doorways. Guests must be able to transfer from their wheelchair– by themselves or with assistance from others in their group– to their assigned seat on the coach. If space is available on the coach, we will transport your folding wheelchair, or one will be available at the summit.

CLOTHING

Mount Washington is renowned for having The World's Worst Weather, and it is always colder and windier at the summit than at the Base Station, even in summer. Guests should dress appropriately, and will be most comfortable in sneakers or walking/hiking shoes. Tour Directors should consult mountwashington.org for the most accurate forecasts and current summit conditions prior to arrival.